

On the basis of Article 25 of the Book of Regulations on the Registration and Transfer of Securities with the Registrar of Securities («Official Gazette of the Federation of Bosnia and Herzegovina» No. 32/99, 6/01 and 51/01) and Article 14 of the Statute of the Registrar of Securities in the Federation of Bosnia and Herzegovina, and the approval of the Securities Commission of the Federation of Bosnia and Herzegovina issued by the Resolution No. 01-05-1241/02, dated September 2, 2003, the Supervisory Board of the Registrar of Securities in the Federation of Bosnia and Herzegovina, at its XVII session, held on April 4, 2002 adopted the following:

## **INSTRUCTIONS On the Method of Designating Securities Codes**

### I

These Instructions determine the method of designating securities codes that are registered with the Registrar of Securities in the Federation of Bosnia and Herzegovina, in accordance with Article 1 of the Book of Regulations on the Registration and Transfer of Securities with the Registrar of Securities.

#### **SECURITIES CODE**

### II

A securities code is composed of no less than five, and no more than seven digits and letters.

A securities code is designated in the Department for Joint Stock Companies Relations, and is entered in the CSD System in the course of registration and issuance of securities.

A securities code is composed of:

- code of the securities issuer,
- code of the securities type and class,
- code of the corporate action on the securities.

#### **SECURITIES ISSUER CODE**

### III

The securities issuer code is created in the Central Reception Book – entering the new member code in the ID field of the member.

The securities issuer code is defined with four letters. In the designation of the code, vowels should be avoided, as well as letters with diacritics.

First three letters of the code are determined on the basis of the name of the issuer. If the name is composed of two words, the first letter is determined by the first letter of the first word, and other two from the second word. If the name of the issuer is composed of three or more words, the second and third letter are determined by the initial letters of the second and third word of the name of the issuer.

The fourth letter of the securities issuer code is determined by the core activity of the issuer, as follows:

- B – bank
- O – insurance company (“osiguravajuće društvo”)
- D – fund management company (“društvo za upravljanje fondovima”)
- F – privatization investment fund

In case that the issuer does not meet the requirements to be designated the fourth letter, then the fourth letter in the securities issuer code is determined by the initial letter of the town in which the issuer's seat is placed. In case that the initial letter of the town name is B, O, F or D, then the initial letter is replaced by the following consonant from the town name.

In case of two issuers with similar names and company seats in towns with identical initial first letters, so that the same code would be designated, the issuer that applied last for the registration shall be designated the next consonant shall replace the second letter of the code.

In case of issuer's company name change, the code shall not be changed.

## **CODE OF THE SECURITIES TYPE AND CLASS**

### **IV**

The securities type and class code is determined in the CSD System, in the process of creation of the securities.

The securities type and class code is defined as one letter.

The letter in the code defines the type and class of the security as follows:

R – regular public offering share

P – priority public offering share

G, F, H – regular private placement share

X, Y, W – priority private placement share

Z – employee share/special class of shares, with identical rights as regular shares

O – bond

Q – bond with pre-emptive rights

U – swappable bond

Regular shares issued through private placement are designated in accordance with issuance number, as follows: G for the first issuance, F for the second issuance, H for the third issuance, and the sequence is repeated for subsequent issuances.

Priority shares issued through private placement are designated in accordance with issuance number, as follows: X for the first issuance, Y for the second issuance, W for the third issuance, and the sequence is repeated for subsequent issuances.

After the end of one year following the date of registration with the Registrar, the regular and priority shares issued through private placement, corporate actions without the issuer's order, are designated with a new securities type and class code, as follows: regular shares are designated the letter R, and priority shares the letter P, notwithstanding the code they were previously designated (G, F, H, X, Y, or W).

## **CORPORATE ACTION CODE**

### **V**

The corporate action code on the security is designated in the CSD System, during the creation of the new securities, issued to replace the securities on which the corporate action is being carried out. The new security is designated the same code as the ones being swapped, and the type and class codes are changed in accordance with the corporate action.

The corporate action code on the security is defined by two symbols. The first corporate action code symbol is the letter K.

The second symbol is a digit, and it defines the ordinal number of the corporate action for the same issuer, notwithstanding the corporate action type.

VI

The changes and amendments hereto are passed by the Supervisory Board, pursuant to the procedure for its adoption.

VII

These Instructions shall come into force of their adoption at the session of the Supervisory Board, subject to approval by the Securities Commission of the Federation of Bosnia and Herzegovina.

Ref. No: 05-3-NO-XVII-03/02  
In Sarajevo April 4, 2002

Damir Barbarić

Deputy President  
Of the Supervisory Board